

## Important Notice to All Website Managers!

As of **Monday morning, September 24<sup>th</sup>** all Critical Path hosted websites will be re-pointed to our new servers. In order to provide better service for you:

- We are upgrading our servers and moving from a UNIX platform to a LINUX platform. This move will allow us to have significantly more space and bandwidth in a cost-effective manner.
- We are moving our servers to a co-located, secure facility run by DCAnet, which will prevent almost no downtime in the future that may be due to Internet service or power failure.
- We have purchased **CPanel**, a control panel software that will allow us to manage the administration of your website(s) far more easily than in the past. In the near future, we hope to roll out access to CPanel for web administrators, so that you can easily update your website and add features on your own. CPanel was chosen because it is the industry standard and many web designers and administrators who are familiar with it think it's a great product.

### What You Need To Know To Maintain And Support Your Website(S):

1. You should not notice any changes to your live website during or after we re-point them to our new servers. If you do, please let us know!
2. **\*\*\*Very Important:\*\*\*** Please make the following changes as soon as possible with your Domain Name Register (GoDaddy, Register.com, Network Solutions, etc):  
**Change the authoritative name servers for your domain name to**  
**[ns1.critpath.org](http://ns1.critpath.org)**  
**[ns2.critpath.org](http://ns2.critpath.org).**

**In addition, please change the technical contact on your Domain Register to:**

**Tech Name: DNS Administrator**  
**Tech Organization: Philadelphia FIGHT**  
**Tech Address: 1233 Locust Street, 5th Floor**  
**Philadelphia, Pennsylvania 19107**  
**Tech Phone: +1.2159854448**  
**Tech Phone Ext.: 145**  
**Tech FAX: +1.2159854952**  
**Tech Email: [dns@critpath.org](mailto:dns@critpath.org)**

If you are unsure about how to do this, please contact us.

3. There may be a small window period the morning of the 24<sup>th</sup> where if you try to upload changes to your website, it will not go through. This should not last more than an hour. We suggest that you wait until the afternoon or the next day to upload content.
4. To access your files and upload information, you should be able to use the same username and password. Please call us if you have problems getting to your site. We can look up your username and change your password, if necessary.
5. the absolute directory that you FTP to, will change from:  
**[/www/apache/sites/www.YOURSITE.org/htdocs](http://www/apache/sites/www.YOURSITE.org/htdocs)**  
  
to: **[/home/<username>/www](http://home/<username>/www)**

If you use an FTP program like WS\_FTP or GoFTP, you will be prompted to put in your domain name, your username and password. Once logged in, all your files can be found in the **www** folder of the directory **/home/<username>/www.**

6. If you FTP to your site through your browser, use the following:

**ftp://YourUsername@DomainName.org/**

Ultimately, we have tried to minimize any potential issues and your organizations and those who use your website *should not notice any differences!*

Feel free to contact us with any questions or concerns. Please let us know if you experience any difficulties or notice any problems with your website.

Sincerely,

The Critical Path Team

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