

# Outlook/Outlook Express

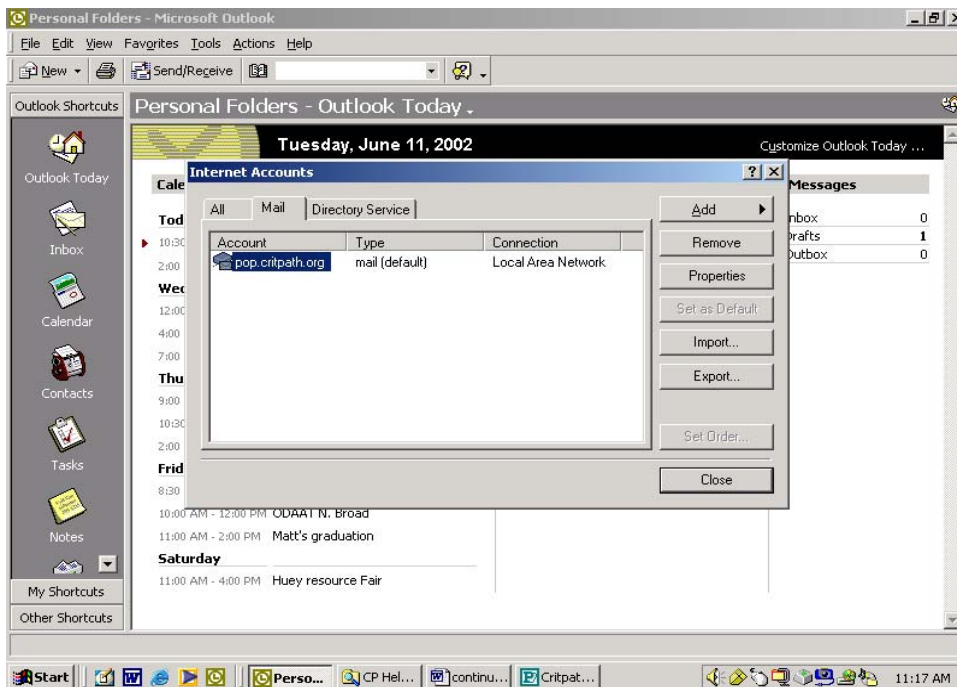
## What are Outlook and Outlook Express?

Outlook and Outlook Express are all email programs. They are not web-based; instead they automatically download whatever email is in your Critical Path Project inbox.

These programs are best for people whom work with one computer and offer many options for storing and managing your mail. You can choose whether or not to download a copy of the email to the computer and leave the original on the Critical Path Project mail server. Remember, the original will be cleared every 30 days.

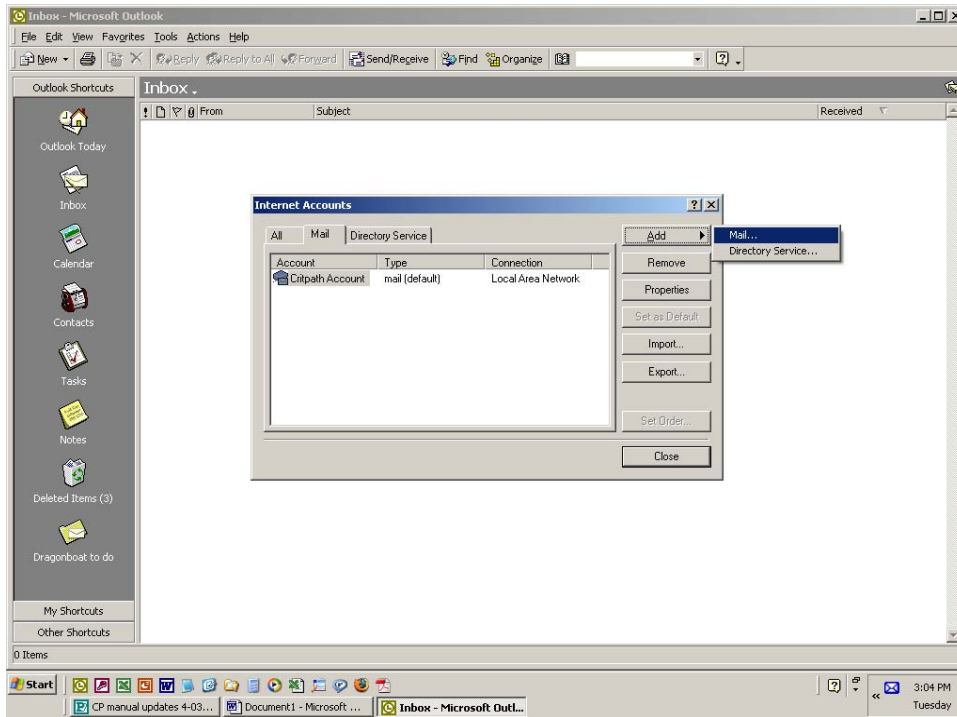
## How Do I Set Up Outlook/Outlook Express to Get My Critical Path Email?

1. Open Outlook/Outlook Express
2. Go to Tools
3. Go to Accounts
4. Go to Mail



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## 5. Click on Add



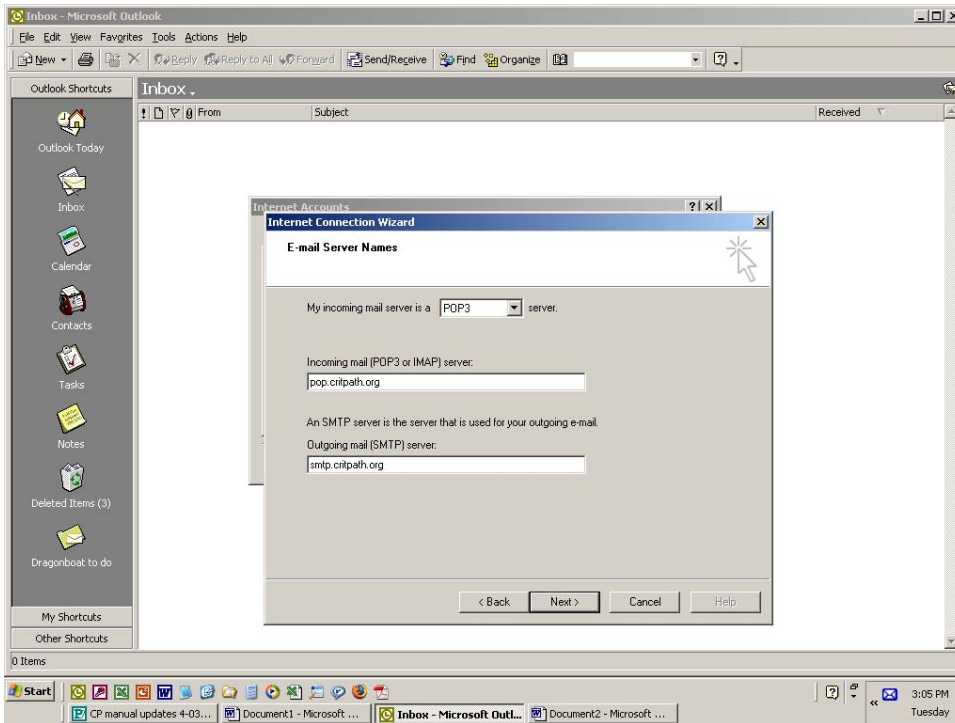
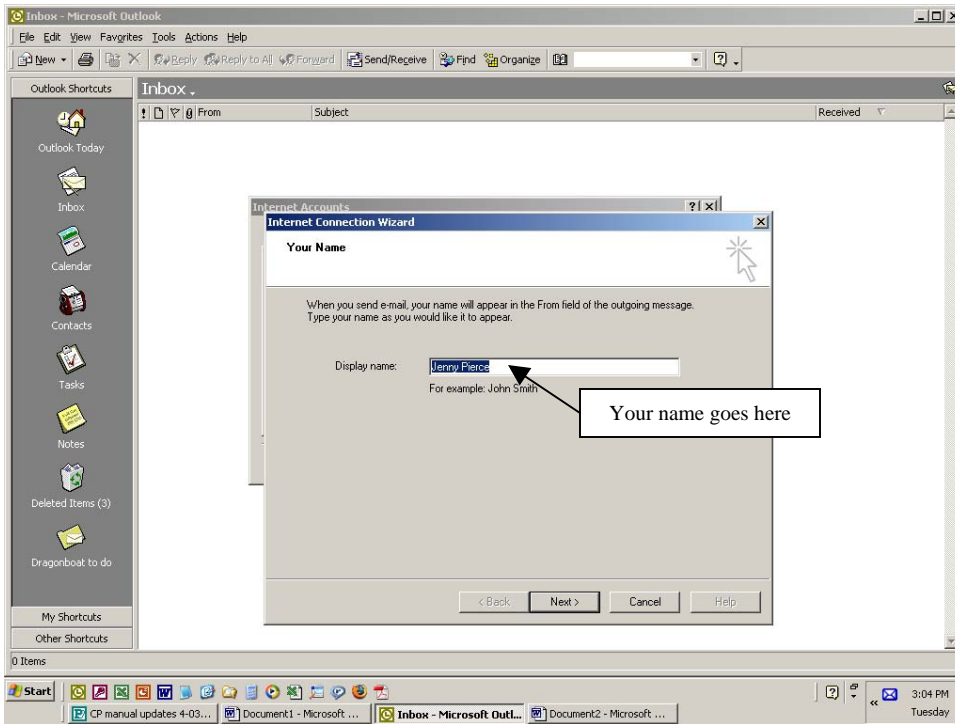
## 6. Follow instructions of the Wizard. When asked, type the following

Incoming mail: pop.critpath.org

Outgoing mail: smtp.critpath.org

***\*If you use DSL, cable or another Internet Service Provider (ISP) to connect to the Internet, "Outgoing Mail" must be set to match that ISP address.***

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